

September 24, 2012

Ms. Deborah Cahill
President & Chief Executive Officer
Electrical Contractors Association of BC
201 - 3989 Henning Drive
Burnaby, BC
V5C 6P8

RECEIVED
SEP 25 2012

Dear Ms. Cahill:

RE: Proposed Application and Service Fee Increases for 2013

It is again time for us to report to City Council with recommended fee increases come January 1, 2013. As you may recall from similar notifications sent in previous years, Council policy is to achieve cost recovery for services provided. This year, the City's Budget office has set an inflationary increase of 2.0%.

A report is being finalized for submission to Council on October 16, which recommends fee increases for 2012. As in previous years, fee increases would apply to:

- rezoning;
- development applications;
- base/flat fee building permit applications;
- trade permits;
- sign permits;
- tree removal/replacement permits;
- subdivision applications;
- secondary suite inspections; and
- other miscellaneous fees, such as for property addressing and file research and Board of Variance.

The report to Council, entitled "*Year 2013 Inflationary Fee Increases*" recommends a 2.0% across-the-board inflationary increase.

Once processed by the City Clerk, the finalized report will be available on the City's web site: <http://vancouver.ca/your-government/city-council-meetings-and-decisions.aspx>

Should Council approve the fee increases in the report, it is anticipated that by-laws will be presented for enactment before the end of the year with the recommended effective date of January 1, 2013.

Sincerely,

A handwritten signature in cursive script that reads "Vicki Potter".

Vicki Potter
Director of Development Services

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vicki.potter@vancouver.ca

VP/tjp